

WANBOROUGH PARISH COUNCIL

Minutes of a meeting of WANBOROUGH PARISH COUNCIL held at
Wanborough Village Hall, High Street, Wanborough,
on Monday 22nd June 2026 at 7pm



Cllrs present: Kathy Glanville (Chair), David Hayward, Nathan Morse, Colin Offer, Gary Sumner, John Warr.

In attendance: Laura Evans (Clerk) and four members of the public,

Minute Ref: FC/22.06/26

1. Apologies

Apologies were received from Cllr John Emmins and Cllr Richard Bellamy.

2. Declarations of interest

Cllr Kathy Glanville, Cllr Gary Sumner and Cllr John Warr declared an interest, as they are core members of the SSPG. Cllr Dave Hayward and Cllr Nathan Morse declared an interest due to being allotment plot holders.

Cllr Gary Sumner declared an interest due to being on the Village Hall committee.

3. Minutes

Resolved: The minutes of the annual meeting held on Wednesday 13th May 2026, were approved and signed as a true record.

Proposed: Cllr Gary Sumner **Seconded:** Cllr Nathan Morse and unanimously agreed.

4. Review of Action List from Previous Meeting

The meeting noted the action list.

5. Public Questions

The meeting adjourned for public session at 7:05pm

The architect for Little Thatch provided a summary update on the proposed planning application S/26/0666. The Conservation Officer has reviewed the design and was supportive of the proposal, providing advice and recommendations which have since been incorporated into the plans. The Highways Officer had initially raised concerns and indicated that they could not support the application, as the plans did not clearly show the number of parking spaces available. This issue has now been addressed, and the revised proposal will clearly identify the parking provision for both the proposed dwelling and the existing property.

A resident in attendance thanked the Parish Council for its efforts in requesting that Swindon Borough Council avoid disturbing the wildflowers at the bottom of Pack Hill.

The resident also reported that the gateway on Green Lane leading to Burycroft is prone to flooding and that the first three metres of the path require rebuilding and raising. The Parish Council agreed to investigate the matter.

Footpath 44- at Burycroft remains closed. Cllr Gary Sumner advised that he has raised concerns with the Director at Swindon Borough Council regarding the lack of responses being provided to parish councils by the Rights of Way Officer, which he considers unacceptable. Cllr Sumner confirmed that he will continue to pursue the issue and seek an update on the status of the footpath closure.

The meeting readjourned at 7:19pm

6. Finance

a. **Resolved:** The orders of payments for June were approved.

Proposed: Cllr Colin Offer **Seconded:** Cllr Gary Sumner, and unanimously approved.

- b. **Resolved:** The meeting received and noted the Payments and Receipts Summary Report.
- c. **Resolved:** The meeting received and noted the Detailed Cost Centre Spend report.

7. Report from Swindon Borough Council (SBC) Ward Councillor

The Ward Councillor reported that, following a recent speed survey on Church Road, Swindon Borough Council will be improving the signage by installing larger 30mph speed limit signs.

Members noted that the vehicle-activated speed sign on the approach to the village could be relocated to the opposite side of the road to help reduce vehicle speeds when leaving the village. The Clerk was asked to contact the contractor to arrange for the sign to be moved.

An update was provided on the bridge works, with Vistry expected to carry out the required repairs shortly.

A meeting is to be held with residents of Redlands Grove to discuss the three play areas within the development, which are expected to be open before the school summer holidays.

The Councillor also advised that Redlands Primary School has secured Government funding; however, a trust now needs to be appointed to operate the school.

Concern was raised regarding the overgrown grass verges along The Gallops. The Clerk was asked to contact the contractor requesting that the verge be cut. Should speeding concerns persist following the maintenance work, the next step would be to request that Swindon Borough Council undertake a speed survey.

Finally, members were advised that, from October, Parish Councils will no longer be able to call in planning applications for consideration by the Planning Committee.

8. Reports

- a) Clerk's update- The purchase of the Arnold Baker 14th Edition Local Council Administration book for the cost of £144 for the Clerk.

Proposed: Cllr Kathy Glanville **Seconded:** Cllr Colin Offer and unanimously approved.

The meeting noted the Clerk's update. The Clerk will continue to work with Swindon Borough Council's Tree Team to gain a better understanding of the location, ownership, and responsibility for trees within the parish. This will help to identify which trees fall under Parish Council, Swindon Borough Council, or private ownership and assist with future maintenance and management decisions.

- b) Chairs update- attended the recent Swindon Local Council Forum (SLCF), which appeared to be considerably more cohesive and productive than previous meetings.

Ian Nockolds of the Wiltshire Association of Local Councils (WALC) attended the forum and provided information on the training opportunities available to councillors and clerks. The potential for joint procurement arrangements between local councils was also discussed.

Members noted discussions regarding road sweeping and weed spraying, both of which are the responsibility of Swindon Borough Council. It was reported that a schedule identifying the areas and services covered by SBC will be circulated to local councils in due course.

9. Planning

- a) **To consider the following planning applications received from SBC awaiting comment:**

- i. **S/26/0666-** Little Thatch, High Street, Wanborough Swindon SN4 0AE- Proposed new self-build dwelling to replace the existing detached annexe and garage to Little Thatch.

Resolved: The meeting agreed to the following comment being submitted;

The Parish Council wishes to review the revised drawings once submitted, specifically those showing adequate parking and turning provision, together with visibility splays for vehicles exiting the site. Concerns have been raised following the Highway Authority's objection, and the Parish Council would like to consider the amended information.

- ii. **S/RES/26/0682** - Redlands Farm, Wanborough Road Swindon SN3 0AD- Variation of Conditions 1 (Approved Plans), 2 Materials (Buildings), 3 Materials (Hard Landscaping) and 4 (Landscape and Public Realm) from Planning Application S/RES/23/0128 - Reserved Matters Application (following outline

planning permission S/OUT/16/0021) for the Village Square, Convenience Retail Unit, 8 Apartments, Associated Servicing, Parking and Landscaping.

Resolved: The meeting agreed to the following comment being submitted; The Parish Council objects to the application. The Council's principal concern relates to the proposed trigger mechanism. The Parish Council considers that planning consent should require the convenience store to be built and actively marketed for a period of two years after construction before any alternative use is considered. Requiring the site to be marketed before the store has even been built is not considered reasonable or appropriate. The Parish Council therefore seeks an amendment to the condition, changing the trigger period to one year following completion of the convenience store and its subsequent offer to the community.

b) To note applications determined by SBC since previous meeting (attached)

- i. **S/LBC/26/0460-** Sunnydale, Orchard Close Wanborough Swindon SN4 0AN- Localised masonry repairs and repointing and structural stabilisation through discreet buttressing- Granted
- ii. **S/LDP/26/0415 -** The Lodge, Ermin Way Foxhill Swindon SN4 0DS- Certificate of Lawfulness proposed for change of use from C3 dwelling house to become C2 childrens home- Granted.
- iii. **S/LDP/26/0569-** storey rear extension- 1 Badgers Close, Wanborough Swindon SN4 0EN- Certificate of Lawfulness (proposed) for the erection of single storey rear extension- Granted.
- iv. **S/26/0484-** Foxhill Motor Park, Ermin Way Foxhill Swindon- Retention of Two Toilet Blocks used by Spectators and Competitors at the Track- Granted

10. Hoopers Licenses Update- Cllr Offer & Cllr Bellamy

The Clerk has contacted another local parish council that owns and manages a pavilion to gain a better understanding of how pavilion management arrangements operate alongside sports clubs and licensing requirements. The information gathered will be reported to a future meeting of the Hooper's Field Committee.

11. Dog Waste Bags

The request from the Cubs to replace the dog waste bag containers in the village, as conducted previously was considered.

Resolved: To approve the request and arrange for the replacement of the dog waste bag dispensers.

Proposed: Cllr David Hayward **Seconded:** Cllr Gary Sumner and unanimously approved.

12. Village Hall

Cllr Warr explained that the latest draft of the Village Hall Heads of Terms contains only one amendment from the previous version, namely that the Parish Council will make a contribution towards the associated costs.

It was noted that the Village Hall Committee is continuing to work to establish the legal entity and trust arrangements that will be responsible for managing and operating the Village Hall.

13. Street Naming and Numbering application for Lotmead Phase 3

The meeting considered a request for suggested street names for the Lotmead Phase 3 development.

Resolved: To submit the following suggested street names:

- Norman's Way
- Christmas Close
- Jingle Way
- Spruce Drive

During discussion, Cllr Colin Offer commented that it would be preferable for each development to adopt a consistent naming theme.

14. Allotments

Cllr Kathy Glanville, Cllr John Emmins and Cllr David Hayward met with the owner of the adjoining track to discuss the proposed allotment fencing project.

The landowner advised that he is also considering improvements to the track and gates and confirmed that he would be content for the new fencing to be erected inside the existing wooden allotment fence. The landowner also offered to obtain a quotation from his preferred fencing supplier, which may provide a more cost-effective option. The Parish Council is awaiting written confirmation from the landowner confirming his agreement with the proposed fencing arrangements. The Clerk also approached Thames Water to enquire whether it would be willing to contribute towards the fencing project. Thames Water confirmed that it is unable to provide funding, as it is a private company and has a responsibility to ensure that customer funds are invested in maintaining, improving, and upgrading its water and wastewater infrastructure.

15. Grant Request

The meeting considered a grant application from St Andrew’s Church.

Resolved: To approve a grant of £1,500 to St Andrew’s Church.

Proposed: Cllr Gary Sumner Seconded Cllr Colin Offer and was unanimously agreed.

16. Communication

The meeting considered the current methods of communication used by councillors and discussed opportunities for improvement.

Members were asked to review the effectiveness of existing communication channels and to consider the adoption of Microsoft Teams as the Parish Council’s primary platform for internal communications.

Resolved: The Clerk to arrange an in-house Microsoft Teams training session through CloudyIT, the Parish Council’s IT provider.

17. Website

The meeting discussed the next steps required to progress the Parish Council website as this is high priority. The Clerk to organize a meeting of the working group so progress can be made.

The meeting closed at 9:00pm

Signed.....Date.....

